

BUXHALL VILLAGE HALL COMMITTEE

Minutes of the AGM of the Buxhall Village Hall Committee held on Thursday 20 April 2023 commencing at 7.00pm in the Village Hall, Buxhall

Present

Keith Proctor (Chair)	Wayne Greenlaw (Vice Chairman)
Neil Acheson	Sally Greenlaw (Treasurer)
Emily Byam (Secretary)	Hilary Hall
Mike Drury	Mim Proctor
Gill Bottomley	Chris Hall

16 members of the public

Welcome and Apologies

The Chair opened the meeting and welcomed all present. There were no apologies received, all members were present.

Objectives and Timing of Agenda

The timing and agenda were agreed.

Declarations of Interest

No declarations of interest were received.

Minutes of the Previous Meetings

The Minutes of the meeting held on the Tuesday 12 April 2022 were received, agreed as a correct record and signed by the chair.

(Proposed by K Proctor seconded by M Drury, all members in favour)

Matters Arising from Those Minutes

There were no matters arising.

Report from the Chairman

The Chairman read out his annual report. At the end of the report he announced his decision to retire from the role. The Committee give enormous thanks to Keith for his unfailing hard work and commitment in the role of Committee Chairman.

Treasurers' Report and Presentation of 2022 Annual Accounts

The annual accounts for year ending 31 December 2022 were received and considered. The committee was advised that the accounts had been prepared by the treasurer in line with standard accounting practice and have been audited, certified as accurate and given a clean bill of health by the auditor.

Key points are set out below:

1. Main income for this year has come from Mid Suffolk DC Grant of £2667.00.
2. Hall rental income – £988.00 is up on last year from £757.00.
3. Expenditure for repairs and maintenance of £1750 is less than last year, however as we know the start of 2023 has brought an expensive start to the year with roof repairs, and the need to make provision for reserves for any future expenses.
4. When the bank account holders have been finalised and signed up to Barclays, we should look into opening an account with Nationwide (they can accept interest paying accounts for registered charities that do not require notice). We will need to

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have access to all funds for 2023 due to the refurbishments planned, and possible additional costs.

5. Income from Little Ernie for 2022 is £841.00. I propose that the financial year of Little Ernie should be aligned to the Village Hall (i.e. Calendar year) in order to make accounting clearer. Barry Hagger, our accounts examiner for 2022, agrees that this would be eminently sensible.

After due consideration it was resolved to:

Approve the annual accounts for the period to 31 December 2022.

(Proposed by W Greenlaw seconded by M Drury all members in favour)

Election of Trustees

All trustees resigned in compliance of the Trust Deed. Chris Hall advised that he had decided not to stand for re-election. The Committee thanks Chris for all his hard work and support over his many years of being a Trustee.

Following a nomination and election process it was resolved to appoint: Wayne Greenlaw, Emily Byam, Hilary Hall, Sally Greenlaw and Keith Proctor as Trustees to serve until the annual meeting 2024.

Co Option of Trustees

After discussion newly elected Trustees resolved to postpone the vote for Co-opted Trustees until the next Committee meeting in May.

Election of Representatives

It was noted that the following had been nominated to represent their organisations on the Buxhall Village Hall Committee; Val Lord for Buxhall WI, Ben Nickell for Buxhall Community Council and Mike Drury for Buxhall Parish Council. It was resolved to accept the nominations.

No new village groups had applied for representation on the committee

Eligibility

All members confirmed and signed a declaration as to their eligibility to be members of the Buxhall Village Hall Management Committee and their willingness to act in the trusts of the Buxhall Village Hall Trust Deed.

Next Meetings

The next meeting of the committee was agreed as Tuesday 20 April 2023 to follow the AGM.

The next meeting of the AGM was agreed as Thursday 25 April 2024 at 7.00pm

Any Other Business

There being no other business the meeting closed at 7.30pm

Emily Byam
Secretary
20 April 2023